



AGENDA FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

3/2/2024 - 9:30am

Meeting Location: Arts in Action Community Middle School 745 South Kern Ave, Los Angeles, CA, 90022	Ability To Attend Remotely From: Arts in Action Community Charter School 5115 Via Corona Street, Los Angeles, CA, 90022
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ID: 86797662538

Passcode: 577961

In Attendance: Raúl Alarcón, Board President, Catherine Belcher, Board Member, Rachel Gibbs, Board Secretary

Virtual Board Attendance: None

Meeting was called to order by Raul Alarcon at 9:38am.

OPEN SESSION

- 1) **Public Comment.**
 - a) **No public comments**
- 2) **Announcements from Board Members or Board Committees.**
 - a) **No announcements**
- 3) **Minutes from Past Meetings.** The minutes from the 1.18.24 board meeting were reviewed and considered for adoption by the school board.
 - a) Rachel Gibbs made a motion to accept the meeting minutes, Catherine seconded.
 - b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays
- 4) **Second Interim Reports.** The Executive Director and Charter Impact presented the second interim reports (submitted for board review on February 15th) for ratification by the school board.
 - a) Catherine made a motion to approve the second interim reports, Rachel seconded.
 - b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays
- 5) **Consent Agenda.** The school board reviewed and considered the following:
 - a) **Administrators' Report**
 - i) Current and upcoming school events
 - ii) Programmatic and department updates
 - iii) LAUSD Oversight updates
 - iv) Schoolwide staff, parent and student survey data
 - v) Schoolwide data updates (current academic progress, chronic absenteeism rates)

- vi) Current and prospective grant updates
- vii) Audit updates
- viii) Elementary School Traffic Plan updates
- ix) Material Revision updates
- x) Election updates
- xi) School Site Council updates
- xii) English Language Learner Committee updates
- xiii) Staffing updates and organizational structure updates
- xiv) Community engagement updates
- xv) Enrollment and recruitment updates
- xvi) Current LCAP Plan updates
- xvii) Upcoming 3 year LCAP Planning updates
- xviii) Board Member professional development opportunities
- b) Youth Suicide Prevention Policy
- c) Comprehensive Safety Plan
- d) Independent Study Policy
- e) Mid-Year Summary Local Control Accountability Plan
- f) Cyberbullying and Bullying Policy
- g) McKinney Vento and Foster Youth Policy

- h) Catherine made a motion to approve the Consent Agenda, Rachel seconded.
- i) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

6) Consideration of the 2024-2025 Academic Calendar. The Executive Director presented a draft 2024-2025 academic calendar for review and consideration by the board.

- a) Catherine made a motion to conditionally approve the Academic Calendar with consideration of minimum days for conferences at the next board meeting, Rachel Gibbs seconded.
- b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

7) Consideration of Architectural and Construction Bids. The Executive Director and Director of Operations presented the procurement bid outcomes and recommendations for review and consideration by the school board.

- a) Catherine made a motion to approve Barrio Planners Inc. for the Architectural bid and Blackwell Development Inc. for Construction Bids, Rachel seconded.
- b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

8) Consideration of Request for Procurement Process by Schools in Action School Food Authority. The Executive Director presented the proposed vendor procurement timeline and documents for the following schools:

- a) FSMC Contract
 - i) Magnolia Science Academy #1
 - ii) Magnolia Science Academy #2
 - iii) Magnolia Science Academy #5
 - iv) Magnolia Science Academy #7
- b) FSMC Contract
 - i) Magnolia Science Academy #3
 - ii) Magnolia Science Academy #4
 - iii) Magnolia Science Academy #6
- c) Vended Meal Contract

- i) Magnolia Science Academy San Diego
- d) Vended Meal Contract
 - i) Valor Academy Elementary School
 - ii) Valor Academy Middle School
 - iii) Valor Academy High School
- e) Vended Meal Contract
 - i) Highland Academy Charter School/Chino Hills
- f) Rachel made a motion to approve the Procurement Process by Schools in Action School Food Authority, Catherine seconded.
- g) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

9) Consideration of Selection of Independent Fiscal Auditor. The school board reviewed and considered the selection of the Independent Fiscal Auditor for the upcoming fiscal audit.

- a) Rachel made a motion to approve the selection of Clifton Larson as the independent fiscal auditor Catherine seconded.
- b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

10) Consideration of Fiscal and Procurement Policies and Procedures. The Executive Director presented updated Fiscal and Procurement Policies and Procedures for review and consideration by the board.

- a) Rachel made a motion to approve the updated Fiscal and Procurement Policies and Procedures, Catherine seconded.
- b) Raúl Alarcón, Catherine Belcher, Rachel Gibbs ayes, 0 nays

11) Consideration of Executive Director Evaluation Process and Ad Hoc Board Evaluation Committee. The school board determined the next steps for evaluating the Executive Director.

12) Consideration of Board Retreat Planning Next Steps. The school board discussed prospective dates and next steps for planning the board retreat.

Adjournment at 11:30am.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign-ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools or by contacting Jessica Benitez at jessicab@artsinactioncharter.org.